

Manufactured Homes



Buying or selling a manufactured home? Let us help make your titling experience as quick and efficient as possible!

Service is a key component of the work Auto Title Staff provides our customers. We want to ensure your experience with our office is a positive one. Call our **DEDICATED TITLE HELP LINE**. Talk with one of our customer service professionals. We want your manufactured home title transfer to be accurate and processed here in Franklin County.

Thank you.

Maryellen O'Shaughnessy
Franklin County Clerk of Courts



What do I need to do to sell my manufactured home?

The seller must complete the assignment of ownership portion on the back of the title in the presence of a notary public before presenting it to the buyer. If the manufactured home has not been previously titled, the seller must present proof of ownership to our office and establish an Ohio title in their name before it can be sold.

Call (614) 525-3090 for details.

What steps do I need to take to transfer a manufactured home into my name?

1. Obtain conveyance fee and transfer stamps by presenting the assigned title to the Franklin County Auditor's Office, Conveyance Tax & Transfer Section located at the Franklin County Courthouse, 373 S. High Street, 19th floor. Fees may apply. Please call (614) 525-3253 or visit www.franklincountyauditor.com.
2. Obtain a red "taxes paid" validation stamp by presenting the assigned title to the Franklin County Treasurer's Office, located at the Franklin County Courthouse, 373 S. High Street, 17th floor. Please call (614) 525-3438 or visit treasurer.franklincountyohio.gov for details.
3. Present your Title to the Clerk of Courts Auto Title office to complete the transfer process.

What do I need to bring to transfer a manufactured home into my name?

1. Physical Certificate of Title
*Dual ownership requires both parties to be present unless a notarized power of attorney is provided. Social Security numbers for all parties are required. Photocopies of title are **not** accepted.*
2. A valid government issued drivers license or identification card.
3. \$20.00 title and archive fee*

*add \$1.00 fee for notarization. *We accept cash, check or credit card payments (with a 3% fee). Please make checks payable to: Franklin County Clerk of Courts.*

Need Forms or Have Questions?

Call our **DEDICATED TITLE HELP LINE** at (614) 525-3090 or franklincountyautotitle.com.