

Manufactured Homes



Buying or selling a manufactured home? Let us help make your titling experience as quick and efficient as possible!



What do I need to do to sell my manufactured home?

The seller(s) must complete the assignment of ownership portion on the back of their current Ohio title, or if the title is an electronic Ohio title, the seller(s) must complete the assignment of ownership on the [BMV 3770 Ownership Assignment and Title Application for Casual Sale](#).

The assignment must be fully completed by the seller(s), including the buyer's full name and address, date of transfer, and purchase price, and all seller(s) must sign the title in the presence of a deputy clerk or notary public. Once the assignment is fully completed and notarized, the seller can present the title to the buyer. Any active lien must be cancelled by the lienholder before transfer.

If the manufactured home has not been previously titled, the seller must present proof of ownership to our office and establish an Ohio title in their name before it can be sold.

What steps are required to transfer a manufactured home into my name?

1. Obtain the conveyance stamp and transfer stamp by presenting the assigned title (or BMV 3770 form, if applicable) to the Franklin County Auditor's Office, Transfer & Conveyance Department, located at the Franklin County Courthouse, 373 S. High Street, 19th Floor.
 - a. A Transfer and Conveyance fee must be paid unless the transfer is exempt.
 - b. The Auditor's office will verify all taxes are paid and complete the required Transfer and Conveyance forms before stamping the title (or BMV 3770 form) for transfer.
 - c. Please call (614) 525-3253 or visit franklincountyauditor.com for fees and current hours.
2. Obtain the red "taxes paid" validation stamp by presenting the assigned title (or BMV 3770 form, if applicable) to the Franklin County Treasurer's Office, located at the Franklin County Courthouse, 373 S. High Street, 17th Floor.
 - a. Please call (614) 525-3438 or visit treasurer.franklincountyohio.gov for details and current hours.
3. Present the stamped title or BMV 3770 form to a Clerk of Courts Auto Title Branch to complete the transfer process. Visit franklincountyautotitle.com/schedule to schedule an appointment at one of our four branches:

Auto Title North: 980 Morse Road, Cols., 43229

Auto Title East: 1583 Alum Creek Drive, Cols., 43209

Auto Title South: 45 Great Southern Blvd., Cols., 43207

Auto Title West: 4153 W. Broad Street, Cols., 43228

What do I need to bring to transfer a manufactured home into my name?

1. Physical certificate of title or BMV 3770 assigned by the seller with the 3 Franklin County tax stamps
*Joint ownership requires all owners to be present unless a notarized power of attorney is provided. Social security numbers for all owners are required. Photocopies of titles are **not** accepted.*
2. A valid government issued driver's license or identification card.
3. \$20.00 title and archive fee (additional fees may apply) *We accept cash, check or credit card (with a 3% convenience fee). Make checks payable to: Franklin County Clerk of Courts.*

Need Forms or Have Questions?

Call our dedicated title help line at (614) 525-3090 or visit franklincountyautotitle.com.