

**IN THE FRANKLIN COUNTY COURT OF COMMON PLEAS
COLUMBUS, OHIO
SUBPOENA IN A CRIMINAL CASE**

Case No. _____ (Example: 11CR012345)

Charge: _____

The State of Ohio, Plaintiff, vs. _____, Defendant

TO: Name _____

Address _____

City _____ State _____ Zip _____

YOU ARE HEREBY COMMANDED TO:

____ ATTEND AND GIVE TESTIMONY AT A (TRIAL) (HEARING) (DEPOSITION) ON THE DATE, TIME AND AT THE LOCATION SPECIFIED BELOW.

____ ATTEND AND PRODUCE BOOKS, PAPERS, DOCUMENTS OR OTHER OBJECTS AS SPECIFIED AT A (TRIAL) (HEARING) ON THE DATE, TIME AND AT THE LOCATION SPECIFIED BELOW.

DAY: _____ DATE: _____ TIME: _____

LOCATION: _____

DESCRIPTION OF ITEMS TO BE PRODUCED: _____

THE STATE OF OHIO

Franklin County, ss

TO Attorney Process Server _____ Sheriff of _____ County, Ohio

GREETINGS:

YOU ARE HEREBY COMMANDED TO SERVE THE ABOVE NAMED PERSON IN ACCORDANCE WITH THE OHIO RULES OF CIVIL PROCEDURE.

Witness my hand and seal of said court **MARYELLEN O'SHAUGHNESSY, CLERK OF COURT OF COMMON PLEAS**



REQUESTING PARTY INFORMATION:

NAME: _____

[ATTORNEY FOR (PLAINTIFF) (DEFENDANT) (OTHER *please specify*) _____]

ATTORNEY CODE: _____ PHONE NUMBER: _____

******RETURN OF SERVICE******

I received this subpoena on _____, and served the above party by _____ on _____.

I was unable to complete service for the following reason:

Signature of Serving Party

Check one Deputy Sheriff Attorney Process Server Deputy Clerk