

In the Court of Common Pleas, Franklin County, Ohio, General Division

_____,
Plaintiff,

vs. Case _____ No. _____

_____,
Defendant.

FORCIBLE ENTRY & DETAINER SUMMONS & HEARING NOTICE

FIRST CAUSE OF ACTION—RESTITUTION PREMISES

To the following named defendant: _____
A complaint to evict you has been filed with the Franklin County Court of Common Pleas. No person shall be evicted unless the person's right to possession has ended and no person shall be evicted in retaliation for the exercise of the person's lawful rights. If you are depositing rent with the Clerk of this Court, you shall continue to deposit such rent until the time of the court hearing. The failure to continue to deposit such rent may result in your eviction. You may request a trial by jury. You have the right to seek legal assistance. If you cannot afford a lawyer, you may contact your Legal Aid or legal service office. If none is available, you may contact your local bar association. The claim for restitution of the premises shall come on for hearing on the _____ day of _____, 20__ at ____ AM__ PM at 345 S. High Street, Columbus, Ohio on the _____ Floor in Courtroom No. _____. The Date for this hearing is ten (10) or more days from the date of the service of this summons.

Your failure to appear can result in your eviction from the premises.

SECOND CAUSE OF ACTION—MONEY ONLY

You are hereby summoned and required to serve upon the plaintiff's attorney or upon the plaintiff, if he or she has no attorney of record, a copy of an Answer to the Complaint within 28 days after service of this summons on you, exclusive of the day of service. Your answer must be filed with the Franklin County Clerk's Civil Division, 345 S. High Street, Columbus, Ohio 43215 within three days after the service of a copy of the answer on the plaintiff, or if the plaintiff is represented by counsel, upon the plaintiff's attorney. The name and address of the plaintiff's attorney is _____.

RETURN OF SERVICE OF SUMMONS

I received this summons on the ____ day of _____, 20__ and with regard to making service on the above-named defendant:

I located the defendant at the premises and tendered him/her a copy of the Summons, Complaint and accompanying documents.

I was unable to locate the defendant at the premises. I therefore left a copy of the Summons, Complaint and accompanying documents with a person of suitable age and discretion.

I was unable to serve the defendant by either of the methods described above. I posted the Summons, Complaint and accompanying documents in a conspicuous place on the premises.

Date of Service _____, 20__ by _____
PROCESS SERVER

By _____
SHERIFF

Sheriff's fees: Service \$ _____ Mileage \$ _____ Total \$ _____